

HULL UK CITY OF CULTURE 2017

Invitation to Tender (Part 1 - Instructions to Tenderers)

H17_026 Signage & Dressing Framework

Tender Return Date and Time (DEADLINE):

17:00 - Monday 4th December 2017

procurement@hull2017.co.uk

CONTENTS

CLAUSE

| | | |
|----|---|----|
| 1. | INTRODUCTION AND BACKGROUND..... | 3 |
| 2. | TENDER TIMETABLE | 6 |
| 3. | TENDER COMPLETION INFORMATION | 7 |
| 4. | TENDER EVALUATION MODEL | 12 |
| 5. | ASSESSMENT QUESTIONS FOR COMPLETION BY TENDERERS..... | 18 |

SCHEDULES

| | |
|------------|--------------------|
| Schedule 1 | Supplier Agreement |
| Schedule 2 | Specification |
| Schedule 3 | Framework Term |

1. INTRODUCTION AND BACKGROUND

1.1 Contents of the ITT

This invitation to tender (ITT) comprises:

- Tender completion requirements, evaluation model, specification and schedules.
- Technical and commercial questions.
- Draft Framework Agreement
- Specification

1.2 Introduction to Hull 2017

Hull UK City of Culture 2017 Ltd (Hull 2017) is conducting this procurement under the Public Contracts Regulations 2015 for the purpose of procuring the services described in the Specification (**Services**).

This ITT contains information about the procurement process, the Services, and assessment questions for interested parties (**Tenderers**) to complete. Each Tenderer's response (**Tender**) should be detailed enough to allow Hull 2017 to make an informed selection of the most appropriate solution.

In accordance with Regulation 111 of the Public Contracts Regulations 2015, Hull 2017 has also asked a number of suitability assessment questions for the purpose of assessing whether Tenderers meet requirements or minimum standards of suitability, capability, legal status or financial standing. Tenderers must complete these questions in full and these will be assessed before the rest of the ITT is assessed. If a Tenderer does not meet the stipulated minimum standards its ITT will not be considered further and it will be eliminated.

At the start of 2017, Hull became the UK City of Culture - a title it will continue to hold until next city takes over in 2021. Hull is only the second city to hold the title, and the first in England. Hull 2017 was set up to produce 365 days of transformative culture in 2017 through a range of diverse and high profile events and projects.

The year has celebrated Hull's rich history and also looked to its future, positioning Hull as the UK host city of cultural activity and debate during 2017 and beyond.

Hull UK City of Culture 2017 Ltd (Hull 2017) is a registered charity that has been created to deliver 365 days of transformative culture. The charity's success has exceeded all expectations to date and therefore

will continue in some form after March 2018 to continue the work that it's started.

Useful links for background information on Hull, the UK City of Culture bid and the UK City of Culture Programme:

www.hull2017.co.uk

www.visithullandeastyorkshire.com

<https://www.gov.uk/government/policies/supporting-vibrant-and-sustainable-arts-and-culture/supporting-pages/uk-city-of-culture-programme>

1.3 Scope of the Framework

Hull 2017 are carrying out this tender process in order to appoint a framework of Signage and Dressing suppliers to work alongside staff at Hull 2017 to plan and deliver signage and venue dressing to support the Hull 2017 cultural programme and other campaigns following on in the next year.

The requirements will vary from project-to-project dependent on the specification and quantities outlined in the brief. There will be requirements at various points throughout the term - some of these may include installation and set-up services as well as providing the print.

Hull 2017 are seeking to appoint suppliers with a wide range of experience and expertise including (but not limited to); large format print management and support, signage in a variety of formats and installation where and when appropriate.

Following the appointment of suppliers to the framework, contracts for individual items will be awarded following mini competitions.

Following mini competitions, suppliers will be appointed to deliver signage for individual or multiple projects. Working closely with and under the direction of the marketing team, suppliers will be contracted to deliver high quality print provision in a timely manner, within the agreed budget.

1.4 Value of contract

The anticipated total contract value for the Framework is approximately £140,000.

1.5 Purpose and scope of this ITT

This ITT:

- Asks Tenderers to submit their Tenders in accordance with the instructions set out in the remainder of this ITT.

- Sets out the overall timetable and process for the procurement to Tenderers.
- Provides Tenderers with sufficient information to enable them to submit a compliant Tender (including providing templates where relevant).
- Sets out the Award Criteria and the Tender Evaluation Model that will be used to evaluate the Tenders.
- Explains the administrative arrangements for the receipt of Tenders.

1.6 Use of Framework by third parties

Hull 2017 is carrying out the procurement on behalf of itself as principal.

1.7 Intention to bid

Registration of your intention to bid should be emailed to procurement@hull2017.co.uk with the subject line: *Intention to Bid - H17_026 Signage and Dressing Framework*

Registering your intent to bid for this Framework by the date indicated in paragraph 2.1. This will ensure you will receive responses to clarifications regarding this Framework.

1.8 Clarifications about the Services or ITT

Any clarifications relating to this ITT must be submitted to procurement@hull2017.co.uk with the subject line: *Clarification Request - H17_026 Signage and Dressing Framework*

If we consider any question or request for clarification to be of such significance that all potential suppliers who have registered intent to bid should be made aware of it, both the query and the response will be communicated to them, in a suitably anonymous form. All responses received and any communication from service providers will be treated in confidence.

The deadline for receipt of clarifications relating to the Services or this ITT is set out in paragraph 2.

Tenderers are advised not to rely on communications from Hull 2017 in respect of the Services or ITT unless they are made in accordance with these instructions.

1.9 Clarifications about the contents of the Tenders

Hull 2017 reserves the right (but is not obliged) to seek clarification of any aspect of a Tenderer's Tender during the evaluation phase where necessary for the purposes of carrying out a fair evaluation. Tenderers are asked to respond to such requests promptly. Vague or ambiguous answers are likely to score poorly or render the Tender non-compliant.

2. TENDER TIMETABLE

2.1 Key dates

This procurement will follow a clear, structured and transparent process to ensure a fair and level playing field is maintained at all times, and that all Tenderers are treated equally.

The key dates for this procurement (**Timetable**) are currently anticipated to be as follows

| Event | Date |
|--|---------------------------------|
| Advertise ITT | Monday 6 November 2017 |
| Register intent to bid for this ITT to: procurement@hull2017.co.uk in order to receive responses to clarifications | Friday 10 November 2017 |
| Deadline for receipt of clarifications | Friday 24 November 2017 |
| Target date for responses to clarifications | Wednesday 29 November 2017 |
| Deadline for receipt of Tenders | By 17:00 Monday 4 December 2017 |
| Evaluation Period | 5 - 15 December 2017 |
| Successful bidders notified | Monday 18 December 2017 |
| Confirm Framework Agreement award | Wednesday 20 December 2017 |

Any changes to the procurement Timetable shall be notified to all Tenderers as soon as practicable.

2.2 Deadline for receipt of Tenders

Responses to this ITT must arrive at the address and in the manner prescribed under paragraph 3.1 no later than the Deadline.

Any Tender received after the Deadline shall not be opened or considered. Hull 2017 may, however, in its own absolute discretion

extend the Deadline and in such circumstances Hull 2017 will notify all Tenderers of any change.

2.3 References

Tenderers are requested to supply three references. References will be used to verify the technical proposals put forward in the Tender and will not be scored.

Hull 2017 reserves the right to seek references from any of the Tenderer's customers whether or not the Tenderer has listed such customers as referees.

2.4 Framework Agreement award

Hull 2017 may award Framework Agreement(s) on the basis of a Tender submitted in accordance with the instructions below.

Framework Agreement award is subject to the formal approval process of Hull 2017. Until all necessary approvals are obtained no Framework Agreement(s) will be entered into.

Once Hull 2017 has reached a decision in respect of a Framework Agreement award, it will notify all bidders of that decision.

2.5 Debrief

The Framework Agreement award notification will be sent to each Tenderer. Hull 2017 will inform all unsuccessful Tenderers of the identity of the successful Tenderer(s).

3. TENDER COMPLETION INFORMATION

3.1 Formalities

All documents comprising the Tender must be completed and sent to either by attachment in an email (max 10MB) or via Wetransfer link to procurement@hull2017.co.uk

The following requirements must be adhered to when submitting Tenders:

- The pages of the Tender documents must be numbered sequentially as "Page [x] of [xx]" and include the date and title of the document on each page of the main body.
- Any additional pre-existing material which is necessary to support the Tender should be included as schedules with cross-references to this material in the main body of the Tender.

- Where documents are embedded within other documents, Tenderers must upload separate copies of the embedded documents.
- The Tender must be in English and drafted in accordance with the drafting guidance set out in this ITT.
- Each Tender must be uniquely named or referenced.
- A table of contents must be provided.
- The Tender must be fully cross-referenced.
- A list of supporting material must be supplied.
- Any word limits specified (if any) must not be exceeded. Hull 2017 will only read up to the relevant word limit specified for each question and shall ignore any additional text.

The Tender must be clear, concise and complete. Hull 2017 reserves the right to mark a Tenderer down or exclude them from the procurement if its Tender contains any ambiguities, caveats or lacks clarity. Tenderers should submit only such information as is necessary to respond effectively to this ITT. Tenders will be evaluated on the basis of information submitted by the Deadline.

The Tenderer must complete a duly executed Form of Tender (contained within ITT Part 2). Where the Tenderer is a company, the Tender must be signed by a duly authorised representative of that company. Where the Tenderer is a consortium, the Tender must be signed by the lead authorised representative of the consortium, which organisation shall be responsible for the performance of the Agreement. In the case of a partnership, all the partners should sign or, alternatively, one only may sign, in which case he must have and should state that he has authority to sign on behalf of the other partner(s). The names of all the partners should be given in full together with the trading name of the partnership. In the case of the sole trader, he should sign and give his name in full together with the name under which he is trading.

3.2 Executive summary

Each Tenderer must also provide an executive summary of its Tender. Each Tenderer must include in its executive summary:

- An outline of the way in which Hull 2017's requirements are to be met by its proposal. (max. words 1000)
- A summary of all the services offered by the Tenderer in response to the ITT. (max words 1000)
- An overview of the Tenderer's overall charging structure.

If changes subsequently occur in relation to the statements set out in the executive summary, the applicable Tenderer must promptly notify Hull 2017 of them. Hull 2017 reserves the right to disqualify any Tenderer that fails to duly notify Hull 2017. Tenderers are also reminded of the eligibility requirements that apply to the procurement process at all times. In particular, these include the provisions set out in regulation 57 of the Public Contracts Regulations 2015 (PCR 2015). Any change in the eligibility of a Tenderer must be notified immediately to Hull 2017 in writing and may result in that Tenderer being disqualified from any further participation in the procurement process.

3.3 Submission of Tenders

Each Tender must meet Hull 2017's minimum requirements, operate as a standalone bid and not be dependent on any other bid or any other factors external to the Tender itself. That is, each Tender must be capable of being accepted by Hull 2017 in its own right.

3.4 Framework Agreement terms

The draft Framework Agreement that Hull 2017 proposes to use is attached at Schedule 1 (Appendix 1) of this document. By submitting a Tender, Tenderers are agreeing to be bound by the terms of this ITT and the Agreement without further negotiation or amendment.

If the terms of the Agreement render the proposals in the Tenderer's Tender unworkable, the Tenderer should submit a clarification in accordance with paragraph 1.8 and Hull 2017 will consider whether any amendment to the Agreement is required. Any amendments shall be published as per paragraph 1.8 and shall apply to all Tenderers. Where both the amendment and the original drafting are acceptable and workable to Hull 2017, Hull 2017 shall publish the amendment as an alternative to the original drafting. Tenderers should indicate if they prefer the amendment; otherwise the original drafting shall apply. Any amendments which are proposed, but not approved by Hull 2017 through this process, will not be acceptable and may be construed as a rejection of the terms leading to the disqualification of the Tender.

3.5 Documents forming the Framework Agreement

The following documents shall form part of the Agreement between Hull 2017 and the Service Provider(s):

- Draft Framework Agreement and its schedules.
- Specification

3.6 Consortia and subcontractors

Hull 2017 requires all Tenderers to identify whether and which subcontracting or consortium arrangements apply in the case of their Tender.

For the purposes of this ITT, the following terms apply:

- **Consortium arrangement.** Groups of companies come together specifically for the purpose of bidding for appointment as the Service Provider and envisage that they will establish a special purpose vehicle as the prime contracting party with Hull 2017.
- **Subcontracting arrangement.** Groups of companies come together specifically for the purpose of bidding for appointment as the Service Provider, but envisage that one of their number will be the Service Provider, the remaining members of that group will be subcontractors to the Service Provider.

3.7 Warnings and disclaimers

While the information contained in this ITT is believed to be correct at the time of issue, neither Hull 2017, its advisors, nor any other awarding authorities will accept any liability for its accuracy, adequacy or completeness, nor will any express or implied warranty be given. This exclusion extends to liability in relation to any statement, opinion or conclusion contained in or any omission from, this ITT (including its appendices) and in respect of any other written or oral communication transmitted (or otherwise made available) to any Tenderer. This exclusion does not extend to any fraudulent misrepresentation made by or on behalf of Hull 2017.

If a Tenderer proposes to enter into a Framework Agreement with Hull 2017, it must rely on its own enquiries and on the terms and conditions set out in the Framework Agreement(s) (as and when finally executed), subject to the limitations and restrictions specified in it.

Neither the issue of this ITT, nor any of the information presented in it, should be regarded as a commitment or representation on the part of Hull 2017 (or any other person) to enter into a contractual arrangement.

3.8 Confidentiality and Freedom of Information

This ITT is made available on condition that its contents (including the fact that the Tenderer has received this ITT) is kept confidential by the Tenderer and is not copied, reproduced, distributed or passed to any other person at any time, except for the purpose of enabling the Tenderer to submit a Tender.

As a publicly funded body, Hull 2017 can be subject to the provisions of the Freedom of Information Act 2000 (FOIA) in respect of information it holds (including third-party information). Any member of the public or other interested party may make a request for information.

Hull 2017 shall treat all Tenderers' responses as confidential during the procurement process. Requests for information received following the procurement process shall be considered on a case-by-case basis, applying the principles of FOIA.

While Hull 2017 aims to consult with third-party providers of information before it is disclosed, it cannot guarantee that this will be done.

Tenderers should be aware that, in compliance with its transparency obligations, Hull 2017 will routinely publish Contract Award Notices (CANs) including the contract values and the identities of its suppliers on Contracts Finder.

3.9 Publicity

No publicity regarding the Services or the award of any Framework Agreement will be permitted unless and until Hull 2017 has given express written consent to the relevant communication. For example, no statements may be made to the media regarding the nature of any Tender, its contents or any proposals relating to it without the prior written consent of Hull 2017.

3.10 Tenderer conduct and conflicts of interest

Any attempt by Tenderers or their advisors to influence the Framework Agreement award process in any way may result in the Tenderer being disqualified. Specifically, Tenderers shall not directly or indirectly at any time:

- Devise or amend the content of their Tender in accordance with any framework agreement or arrangement with any other person, other than in good faith with a person who is a proposed partner, supplier, consortium member or provider of finance.
- Enter into any agreement or arrangement with any other person as to the form or content of any other Tender, or offer to pay any sum of money or valuable consideration to any person to effect changes to the form or content of any other Tender.
- Enter into any agreement or arrangement with any other person that has the effect of prohibiting or excluding that person from submitting a Tender.
- Canvass Hull 2017 or any employees or agents of Hull 2017 in relation to this procurement.

- Attempt to obtain information from any of the employees of Hull 2017 or their advisors concerning another Tenderer or Tender.

Tenderers are responsible for ensuring that no conflicts of interest exist between the Tenderer and its advisors, and Hull 2017 and its advisors. Any Tenderer who fails to comply with this requirement may be disqualified from the procurement at the discretion of Hull 2017.

3.11 Hull 2017 UK City of Culture Ltd rights

Hull 2017 reserves the right to:

- Waive or change the requirements of this ITT from time to time without prior (or any) notice being given by Hull 2017.
- Seek clarification or documents in respect of a Tenderer's submission.
- Disqualify any Tenderer that does not submit a compliant Tender in accordance with the instructions in this ITT.
- Disqualify any Tenderer that is guilty of serious misrepresentation in relation to its Tender(s), or the tender process.
- Withdraw this ITT at any time, or to re-invite Tenders on the same or any alternative basis.
- Choose not to award any Framework Agreement or Lot as a result of the current procurement process.
- Make whatever changes it sees fit to the Timetable, structure or content of the procurement process, depending on approvals processes or for any other reason.

3.12 Bid costs

Hull 2017 will not be liable for any bid costs, expenditure, work or effort incurred by a Tenderer in proceeding with or participating in this procurement, including if the procurement process is terminated or amended by Hull 2017.

4. TENDER EVALUATION MODEL

4.1 Award Criteria and Evaluation Criteria

Any Framework Agreement awarded as a result of this procurement will be awarded on the basis of the offer that is the most economically advantageous to Hull 2017. The Award Criteria (**Award Criteria**) are:

- 40% Cost.
- 40% Quality.

- 20% Deliverability.

Scores are arrived at following the application of the Evaluation Criteria (**Evaluation Criteria**) set out below to the Tenderer's Tender.

Tenderers are required to submit a Tender strictly in accordance with the requirements set out in this ITT, to ensure Hull 2017 has the correct information to make the evaluation. Evasive, unclear or hedged Tenders may be discounted in evaluation and may, at Hull 2017's discretion, be taken as a rejection by the Tenderer of the terms set out in this ITT.

The Tender Evaluation Model showing the Evaluation Criteria and the maximum scores attributable to them is set out below.

Where specified, a minimum pass mark (**Threshold**) applies to the Evaluation Criteria. Hull 2017 shall reject any Tender which does not meet the relevant Threshold in respect of one or more criteria.

Evaluation Criteria

| | Threshold Percentage (%) | Weight (%) | Weighting Formula | Means of evaluation |
|--|--------------------------|------------|--|----------------------------------|
| Evaluation Criteria: Financial | | | | |
| Signage: Overall cost against specification provided <i>Refer to question 2.1 in part 2 questionnaire and appendix 3</i> | 6.5% | 13.33% | Score out of five divided by five multiplied by weight | Written submission and breakdown |
| Dilbond Panels: Overall cost against specification provided <i>Refer to question 2.1 in part 2 questionnaire and appendix 3</i> | 6.5% | 13.33% | Score out of five divided by five multiplied by weight | Written submission and breakdown |
| Banners (PVC and Mesh): Overall cost against specification provided | 6.5% | 13.33% | Score out of five divided by five multiplied by weight | Written submission and breakdown |

| | | | | |
|---|--|--|--|--|
| <i>Refer to question 2.1 in part 2 questionnaire and appendix 3</i> | | | | |
|---|--|--|--|--|

| | Threshold Percentage (%) | Weight (%) | Weighting Formula | Means of evaluation |
|--|---------------------------------|-------------------|--|----------------------------|
| Evaluation Criteria: Quality | | | | |
| Demonstrable use of innovative print solutions <i>Refer to question 3.1 in Part 2 questionnaire</i> | 6.25% | 12.5% | Score out of five divided by five multiplied by weight | Written Submission |
| Evidence of environmental standards <i>Refer to Question 3.2 in Part 2 questionnaire</i> | 2.5% | 5% | Score out of five divided by five multiplied by weight | Written Submission |
| Guarantee of high quality results through equipment and/or process <i>Refer to Question 3.3 in Part 2 questionnaire</i> | 6.25% | 12.5% | Score out of five divided by five multiplied by weight | Written Submission |

| | Threshold Percentage (%) | Weight (%) | Weighting Formula | Means of evaluation |
|---|---------------------------------|-------------------|--|----------------------------|
| Evaluation Criteria: Deliverability | | | | |
| Production timescales <i>Refer to Question 4.1 in Part 2 questionnaire</i> | 2.5% | 5% | Score out of five divided by five multiplied by weight | Written submission |

| | | | | |
|--|------|----|--|--------------------|
| Timely response to amendments to print proofs <i>Refer to Question 4.2 in Part 2 questionnaire</i> | 2.5% | 5% | Score out of five divided by five multiplied by weight | Written submission |
| Demonstrable dedicated project management procedures and experience of account management lead <i>Refer to Question 4.3 in Part 2 questionnaire</i> | 2.5% | 5% | Score out of five divided by five multiplied by weight | Written submission |
| Resource to turn print around quickly without it effecting other outputs <i>Refer to Question 4.4 in Part 2 questionnaire</i> | 2.5% | 5% | Score out of five divided by five multiplied by weight | Written submission |

4.2 Evaluation process

Technical or quality evaluation

The technical evaluation will be scored in accordance with the table below.

Scoring matrix for the technical and quality criteria

| QUALITY ASSESSMENT SCALE | | |
|--|--|---------------|
| Tenderers should be aware that when scoring evaluators will be considering the following: <ul style="list-style-type: none"> • How well does the Tenderer's response meets Hull 2017 's requirements • How well does the Tenderer's response demonstrate a satisfactory understanding of requirements • Is the Tenderer's response supported by a good standard of evidence | | |
| <i>Assessor Score</i> | | <i>Rating</i> |
| 5 | Significant assurance supported by a robust, comprehensive Tender without any errors / omissions | Excellent |

| QUALITY ASSESSMENT SCALE | | |
|--|---|---------------|
| Tenderers should be aware that when scoring evaluators will be considering the following: <ul style="list-style-type: none"> • How well does the Tenderer's response meets Hull 2017 's requirements • How well does the Tenderer's response demonstrate a satisfactory understanding of requirements • Is the Tenderer's response supported by a good standard of evidence | | |
| <i>Assessor Score</i> | | <i>Rating</i> |
| 4 | Demonstrates overall ability to deliver the requirements with no cause for concern | Good |
| 3 | Demonstrates ability to deliver in most aspects but doesn't quite meet the criteria for a 'good' score. | Satisfactory |
| 2 | Demonstrates ability to deliver but has a number of omissions which preclude a higher score | Fair |
| 1 | Fails to demonstrate overall ability to deliver the Services to an adequate level | Poor |
| 0 | Significant shortcomings which raise major concerns for Hull 2017 | Very poor |

Pricing evaluation

Bid prices will be scored on a comparative basis with the most economically advantageous bid receiving 100% of the available marks (30% following weighting). All other bids will be compared against that bid.

5. Assessment questions for completion by Tenderers

Hull 2017 has supplied with this Invitation to Tender - Part 1 a document entitled Invitation to Tender - Part 2, which contains a number of mandatory and optional assessment questions for Tenderers to complete.

Schedule 1
Draft Framework Agreement

Letter of agreement

See appendix 1.

Schedule 2 Specification

Following the appointment of suppliers to the framework, contracts for individual items will be awarded following mini competitions.

Following mini competitions, suppliers will be appointed to deliver signage for individual or multiple projects. Working closely with and under the direction of the marketing team, suppliers will be contracted to deliver high quality print provision in a timely manner, within the agreed budget. They will be required to deliver a range of services which may include (but not be limited to) the following items. Please record your response in appendix 3.

1.1 Signage

| | Specification |
|-------|---|
| 1.1.1 | <p>SIGNAGE From PDF artwork Supplied: 5mm foamex, digitally printed 1 side in full colour 1500x1500mm x 80 panels of different designs Please specify if the panel will be in 1 piece Packed suitably and delivered to 1 UK address Installation/fitting if required</p> |
| 1.1.2 | <p>SIGNAGE from PDF artwork Supplied: 5mm foamex, digitally printed 1 side in full colour 2000x1500mm x 50 panels of different designs Please specify if the panel will be in 1 piece Packed suitably and delivered to 1 UK address Installation/fitting if required</p> |
| 1.1.3 | <p>SIGNAGE From PDF artwork supplied: 5mm corex signs (fluted plastic) digitally printed 1 side in full colour 1500x1000mm x50 panels of different designs Please specify if the panel will be in 1 piece Supplied in 3 batches; i.e. 20/20/10 Packed suitably and delivered to 1 UK address - Please allow the 3 deliveries to complete the total order of 50 Installation/fitting if required</p> |
| 1.1.4 | <p>SIGNAGE From PDF artwork supplied: 5mm corex signs (fluted plastic) digitally printed 1 side in full colour 3000x1000mm x50 panels of different designs Please specify if the panel will be in 1 piece Supplied in 3 batches, i.e. 20/20/10 Packed suitably and delivered to 1 UK address - Please allow the 3</p> |

| | |
|--|--|
| | deliveries to complete the total order of 50 Installation/fitting if required |
|--|--|

1.2 Dibond Panels

| | Specification |
|-------|--|
| 1.2.1 | <p>DIBOND PANELS</p> <p>Printed in full colour to 1 side 1500mm x 1000mm x 25 panels of different designs Supplied in 3 batches, i.e. 20/20/20 Packed suitably and delivered to 1 UK address - please allow the 3 deliveries to complete the total order of 25</p> <p>Installation/fitting if required</p> |

1.3 Banners

| | Specification |
|-------|--|
| 1.3.1 | <p>PVC BANNERS</p> <p>Printed full colour 1 side, on 550 grade PVC banner material Hemmed and eyelets 3000x1000mm x30 different designs Packed suitably and delivered to 1 UK address</p> <p>Installation/fitting if required</p> |
| 1.3.2 | <p>PVC BANNERS</p> <p>Printed full colour 1 side, on 550 grade PVC banner material Hemmed and eyelets 6000x1500mm x30 different designs Packed suitably and delivered to 1 UK address</p> <p>Installation/fitting if required</p> |
| 1.3.3 | <p>PVC BANNERS</p> <p>Printed full colour 1 side, on 550 grade PVC banner material Hemmed and eyelets 10,000x 2000mm x30 different designs Packed suitably and delivered to 1 UK address</p> <p>Installation/fitting if required</p> |
| 1.3.5 | <p>ACOUSTIC MESH BANNERS</p> <p>Printed full colour 1 side Hemmed and eyelets 3000x1000mm x30 different designs Packed suitably and delivered to 1 UK address</p> |

| | |
|-------|---|
| | Installation/fitting if required |
| 1.3.6 | <p>ACOUSTIC MESH BANNERS</p> <p>Printed full colour 1 side Hemmed and eyelets 6000x1500mm x30 different designs Packed suitably and delivered to 1 UK address</p> <p>Installation/fitting if required</p> |
| 1.3.7 | <p>ACOUSTIC MESH BANNERS</p> <p>Printed full colour 1 side Hemmed and eyelets 10,000x 2000mm x30 different designs Packed suitably and delivered to 1 UK address</p> <p>Installation/fitting if required</p> |

Official Suppliers & other Frameworks

Hull 2017 reserves the right to require Framework Suppliers to include Hull 2017 suppliers and other such official partners as required by Hull 2017 to have the opportunity to quote for any goods or subcontracted work as required as part of the supply chain.

Schedule 3

Framework Term

Hull 2017 proposes to enter into a Framework Agreement for a period of 3 months with the successful Tenderer(s) (**Service Providers**). **There will not be any option to extend this Framework Agreement.**

The services are detailed in Schedule 2 of this document.